

Germany

Visa regimes

June 2019

The project is funded by the European Union

Implemented by

Under the Auspices of









German Embassy in Islamabad

German Embassy, Islamabad is situated at Ramna 5, Diplomatic Enclave – Islamabad, Pakistan. These pages present information on numerous visa categories for Germany and its pre requisites.

When visiting the consular/visa section of the German Embassy, Islamabad, you must take the Diplomatic Shuttle. The shuttle stop is located at Third Avenue near Quaid-e-Azam University Road, G-5 Islamabad.

Please note that all visa, passport and attestation appointments at the German Embassy Islamabad can only be booked online. Requests for special appointments will not be answered except in justified humanitarian emergencies.

Applicants from Sindh and Baluchistan are advised to book their appointments via the link given below at the German Consulate General in Karachi. No visa application will be accepted without an online appointment. Please note that online appointment system at the German Consulate General in Karachi is only for visa applicants. For passport and attestation no appointment is required, you can come from Monday to Thursday after 1:30 pm and on Friday at 12:00pm.

Please note that the German Diplomatic Missions in Pakistan have not outsourced visa application services to any private service provider/travel agent. Online appointment for the Embassy in Islamabad

https://service2.diplo.de/rktermin/extern/choose_realmList.do?locationCode=isla&request_locale=en

Online appointment for the Consulate General Karachi (Sindh, Baluchistan)

https://service2.diplo.de/rktermin/extern/choose_realmList.do?locationCode=kara&request_locale=en

General Contact Information

Street Address: Ramna 5,

Diplomatic Enclave Islamabad

Phone: 051-2279430

Fax: 051-2279436

Email: info@isla.diplo.de

Visa Fees

For applications at the Embassy Islamabad, please note that at the time of application an amount of 500, - PKR is due for returning the passports through a courier service.

While submitting the application, you will be given a pay slip. Please take this slip to the Standard Chartered Bank, Diplomatic Enclave Branch only, and pay the visa fee. The bank will report your payment to the Embassy. A fee of 700, - PKR will be levied by the bank.

If your appointment falls on an official banking holiday, the payment of fees cannot be settled the same day.

For applications at the Consulate General Karachi, please note that the visa fee (equivalent in PKR) has to be paid in CASH at time of submission.

| Visa Type | Fee |
|---|-------------------------|
| Schengen visa / Short-term visa (cat. "C") | 60€ (in Rupees) |
| Airport transit (cat. "A") | 60€ (in Rupees) |
| National German visa (e.g. study family reunion, etc Longterm visa) | |
| (cat. "D") | 75€ (in Rupees) |
| Children aged 0-17 for family reunion | 37,50€ (in Rupees) |
| Spouses/children of citizens of the EU | exempted from visa fees |

Short-term / Schengen visas

Short term visas (for stays up to 90 days)

Here you can find all the information and requirements you need while applying for a visa, along with application forms to download as a pdf-file.

Pakistani citizens have to obtain a visa before entering the so-called "Schengen states".
"Schengen visas" are short-term visas for stays up to 90 days within a period of 180 days. Although visas issued by one of the above mentioned states are valid for all other Schengen states, you need to apply at the embassy or consulate of the country which is your main destination.

Residents of Sindh and Baluchistan need to apply at the **Consulate General Karachi.**

Residents of the other provinces and areas in Pakistan should apply at the **German Embassy Islamabad.**

The online application form can be found by clicking on this link:

https://videx.diplo.de/videx/desktop/index.html#start

Visa applications procedure

Visa applications can only be submitted in person.

At the **Embassy in Islamabad** visa appointments are given online only.

Valid for Embassy in Islamabad only: Frequent travellers do not need to book an appointment (but have to appear in person if their fingerprints were not collected after 2nd November 2015). A frequent traveller is a person who travelled 2 times to Schengen countries within last 24 months with 2 short term visas OR A person who travelled 1 time to Schengen countries within last 24 months with a long term visa and used it lawfully. Applications have to be filed on each working day before 10 AM.

Requirements for a Schengen Visa

Visa Requirements - Schengen

Visa **applications of minors** need to include the written consent of their parents/custodians.

The **processing time** for short-term visa applications will take **about fourteen days** after the appointment. Especially during summer, there might be a considerable waiting period of more than four weeks for an appointment. Therefore, please book an appointment as soon as you know when you want to travel and compile the necessary documents until your interview.

Visa-related **inquiries for individual cases** at the Embassy Islamabad can only be submitted in writing and need to be signed by the applicant or his/her legal representative. Therefore, such enquiries cannot be made by e-mail and if made by e-mail will not be answered.

Please note that **mobile phones** and **bags** can unfortunately not be taken into the buildings of the German Missions.

| | Tel: (0092-51) 2279430-35 |
|----------------------------------|--|
| | Fax: (0092-51) 227 8917 |
| Embassy Islamabad - Visa Section | E-Mail: visainfo @ isla. diplo. de |
| Opening hours visa section | Monday to Friday: 8:00 - 12:00 hrs |
| Collection of passports | Tuesday to Thursday: 08:00 hrs |
| General Inquiries via phone | Monday-Thursday from 14:00 - 16:00 hrs |

| | No inquiries regarding the status of a specific visa application, please! | |
|---|---|--|
| Submission of additional/missing documents only on demand of the Visa Section | Only on Monday and Tuesday from 8:00 - 10:00 hrs | |
| | | |
| | Tel.: (0092-21) 3587 3782 | |
| Consulate General Karachi - Visa Section | Fax: (0092-21) 3582 1597 | |
| Opening hours visa section | Monday to Friday: 8:30 - 11:00 hrs | |
| | Monday to Thursday: 14:00 - 15:00 | |
| Collection of passports | Friday 12:00 - 13:00 hrs | |

Obligation to declare cash in amounts of EUR 10,000 or more entering or leaving the EU

All travellers entering or leaving the European Union with €10,000 or more in cash must declare the sum to Customs from 15 June 2007. This initiative has been taken to assist the efforts being made at EU level to tackle crime and improve security by cracking down on money laundering, terrorism and criminality.

Online appointment for the Embassy in Islamabad

https://service2.diplo.de/rktermin/extern/choose_realmList.do?locationCode=isla&request_locale=en

Online appointment for the Consulate General in Karachi

https://service2.diplo.de/rktermin/extern/choose_realmList.do?locationCode=kara&request_l ocale=en

Business/ trade fair/ exhibitor visa

In order to speed up the procedure at the visa counter, you are kindly requested to present the documents exactly in the order as indicated in our document guide.

https://pakistan.diplo.de/blob/1673198/69e7a417b665b9f4f5e39dd9005b3c99/orderbusinessvisa-data.pdf

- 1. Short-stay visa application form duly filled and signed by the applicant. https://pakistan.diplo.de/blob/1673146/01d15e9b3a05c37933dcd9b89fb59624/ application-shortterm-data.pdf
- 2. Two (2) recent photographs of the applicant, white background. Please check photograph specifications here.
- 3. An invitation letter from the business partner, private or public organisation established in Germany, in the applicant's name and indicating the purpose and trip dates.
 - Visa for trade fairs: No invitation letter is required for Visitors and Exhibitors. Paid fair ticket as visitor or proof of stall booking, fair ticket, invoice and payment as exhibitor (for TDAP group participants as well), and hotel booking have to be submitted.
- 4. Original signed letter of the applicant's company/employer stating name, position, salary, duration of employment, address and contact numbers of the employer, purpose and duration of visit to the Schengen state(s). Proof of business contacts, e.g. export papers, etc.
- 5. Supporting documents of the company's/organisation's income:
 - Original bank statements of the last six months
 - National Tax Number Certificate (NTN) for the previous two years and proof of income tax payment (FBR)
 - Chamber of Commerce Certificate valid for the current year
 - Recommendation for business visa from the Chamber of Commerce
- 6. Confirmed hotel reservation and copy of flight reservation.
- 7. An ordinary passport or other recognised travel document valid for at least three months from the expiry date of the visa applied for. This document must have at least two empty pages. Please bring previous passports, if any, and attach with application copies, on A4 size paper, of used pages, copies of Schengen, US, UK, Canada, Australia visas. Photocopy of your national ID card. Police report if previous passports lost.
- 8. If you have been refused a visa by an Embassy or High Commission, written explanation about reason for trip and refusal letter.
- 9. Supporting documents of personal income:

- Original bank statements of the last six months
- National Tax Number Certificate (NTN) for the previous two years and proof of income tax payment (FBR)
- last three salary slips

If the applicant is the proprietor of a company, he must attach:

- Original bank statements of the last six months
- National Tax Number Certificate (NTN) for the previous two years and proof of income tax payment (FBR)
- 10. List of children.

https://pakistan.diplo.de/blob/1673202/763fe5f1db602e11245d926d662688b9/listekinder-data.pdf

- 11. Appointment email confirmation and AMEX slip to return the passport.
- 12. Declaration according to § 54 II AufenthG
- 13. Original AND copy of a travel medical insurance policy of not less than 30,000 Euros. The policy must cover medical and hospitalisation expenses for the entire period of valid stay on Schengen territory as well as repatriation costs. Consult valid list of authorized insurance companies in Pakistan as agreed by Schengen partners in Islamabad. 6_Health_insurances_Seite

Declaration if long term visa applied.

https://pakistan.diplo.de/pk-en/service/05-VisaEinreise/6-health-insurances-seite/1673134

14. Third country nationals residing in Pakistan must provide supporting documents attesting to the legality and the authorized duration of their residence here.

Original documents not needed will be returned with passport but only if copies are provided by applicant as requested

In order to speed up the procedure at the visa counter, you are kindly requested to present the documents exactly in the order as indicated in our document guide.

Obligation to declare cash in amounts of EUR 10,000 or more entering or leaving the EU

All travellers entering or leaving the European Union with €10,000 or more in cash must declare the sum to Customs from 15 June 2007. This initiative has been taken to assist the efforts being made at EU level to tackle crime and improve security by cracking down on money laundering, terrorism and criminality.

Important note!

Application forms are also available at the visa section - free of charge. Persons outside the visa section offering their services for the visa procedure neither work for nor work with the consent of the visa section.

Visitor's visa

In order to speed up the procedure at the visa counter, you are kindly requested to present the documents exactly in the same order as indicated below:

1. Short-stay visa application form duly filled and signed by the applicant. https://pakistan.diplo.de/blob/1673146/01d15e9b3a05c37933dcd9b89fb59624/application-shortterm-data.pdf

In case of minor(s), form should be signed by both parents.

2. Two (2) recent photographs of the applicant, white background. Please check photograph specifications here:

https://pakistan.diplo.de/blob/1673176/6e3eee9fd4d86e16aaefe0e92d809332/photos-samples-data.pdf

3. Original AND copy of the formal invitation / obligation letter from the host in Germany (Einladungs- und Verpflichtungserklärung).

Please note:

is able to support him- or herself financially, a formal obligation letter does not need to be submitted.

In this case the applicant has to

- prove that he or she is holding adequate funds to cover the travelling and living costs during their stay and
- has to provide a covering letter from the host in Germany explaining the purpose of the visit.
- 4. Original signed letter of the applicant's company/employer stating name, position, salary, duration of employment, address and contact numbers of the employer, purpose and duration of visit to the Schengen state(s). If the applicant is a "student", original signed letter from the applicant's school/college or University.
- 5. Supporting documents of personal income:
 - Original bank statements of the last six months
 - National Tax Number Certificate (NTN) for the previous two years and proof of income tax payment (FBR)
 - Last three salary slips

If the applicant is the proprietor of a company, he must attach:

- Original bank statements of the last six months

- National Tax Number Certificate (NTN) for the previous two years and proof of income tax payment (FBR)
- 6. Copy of flight booking.
- 7. An ordinary passport or other recognised travel document valid for at least three months from the expiry date of the visa applied for. This document must have at least two empty pages. Please bring previous passports, if any, and attach with application copies, on A4 size paper, of used pages, copies of Schengen, US, UK, Canada, Australia visas. Photocopy of your national ID card. Police report if previous passports lost.
- 8. If you have been refused a visa by an Embassy or High Commission, written explanation about reason for trip and refusal letter.
- 9. Original and photocopy of Family Registration Certificate issued by NADRA (in English or with a certified translation if in Urdu). List of children.
 - https://pakistan.diplo.de/blob/1673202/763fe5f1db602e11245d926d662688b9/listekin der-data.pdf
- 10. For underage children (under 18) travelling with a single parent, a written consent of the other parent is required with photocopy of his CNIC card.
- 11. Appointment email confirmation and AMEX slip to return the passport.
- 12. Security questionnaire.
- 13. Original AND copy of a travel medical insurance policy of not less than 30,000 Euros. The policy must cover medical and hospitalisation expenses for the entire period of valid stay on Schengen territory as well as repatriation costs. Consult valid list of authorized insurance companies in Pakistan as agreed by Schengen partners in Islamabad. https://pakistan.diplo.de/pk-en/service/05-VisaEinreise/6-health-insurances-seite/1673134
- 14. Third country nationals residing in Pakistan must provide supporting documents attesting to the legality and the authorised duration of their residence here.

Original documents not needed will be returned with passport but only if copies are provided by applicant as requested.

Tourist visa

In order to speed up the procedure at the visa counter, you are kindly requested to present the documents exactly **in the same order** as indicated below:

- Short-stay visa application form duly filled and signed by the applicant. In case of minor(s), form should be signed by both parents. https://pakistan.diplo.de/blob/1673146/01d15e9b3a05c37933dcd9b89fb59624/application-shortterm-data.pdf
- 2. Two (2) recent photographs of the applicant, white background. Please check photograph specifications here:

https://pakistan.diplo.de/blob/1673176/6e3eee9fd4d86e16aaefe0e92d809332/photos-samples-data.pdf

- 3. Accommodation proof (confirmed hotel reservation, rent agreement clearly stating your name, rental period dates and accommodation address) covering the entire period of travel.
- 4. Original signed letter of the applicant's company/employer stating name, position, salary, duration of employment, address and contact numbers of the employer, purpose and duration of visit to the Schengen state(s). If the applicant is a "student", original signed letter from the applicant's school/college or University
- 5. Supporting documents of personal income:
 - Original bank statements of the last six months
 - National Tax Number Certificate (NTN) for the previous two years and proof of income tax payment (FBR)
 - Last three salary slips

If the applicant is the proprietor of a company, he must attach:

- Original bank statements of the last six months
- National Tax Number Certificate (NTN) for the previous two years and proof of income tax payment (FBR)
- 6. Copy of flight booking(s).
- 7. An ordinary passport or other recognised travel document valid for at least three months from the expiry date of the visa applied for. This document must have at least two empty pages. Please bring previous passports, if any, and attach with application copies, on A4 size paper, of used pages, copies of Schengen, US, UK, Canada, Australia visas. Photocopy of your national ID card. Police report if previous passports lost.
- 8. If you have been refused a visa by an Embassy or High Commission, written explanation about reason for trip and refusal letter.
- 9. Original and photocopy of Family Registration Certificate issued by NADRA (in English or with a certified translation if in Urdu).
- 10. For underage children (under 18) travelling with a single parent, a written consent of the other parent is required with photocopy of his CNIC card.
- 11. Appointment email confirmation and AMEX slip to return your passport.
- 12. Security questionnaire.
- 13. Original AND copy of a travel medical insurance policy of not less than 30,000 Euros. The policy must cover medical and hospitalisation expenses for the entire period of valid stay on Schengen territory as well as repatriation costs. Consult valid list of

- authorized insurance companies in Pakistan as agreed by Schengen partners in Islamabad.
- 14. Third country nationals residing in Pakistan must provide supporting documents attesting to the legality and the authorised duration of their residence here.

Visa for medical treatment

In order to speed up the procedure at the visa counter, you are kindly requested to present the documents exactly **in the same order** as indicated below.

| Required | Additional instructions: |
|-----------------------------------|--|
| Documents: | |
| | |
| - one application form | - signed by the applicant - completely filled out by typewriter or |
| | online https://videx.diplo.de/videx/desktop/index.html#start |
| | |
| - two passport photos | - not older than six months |
| | - no computer print-outs accepted |
| - valid passport | Passport needs to be valid for three months after the expiry of the applied visa |
| | - please submit copies of pages 1 - 4 and of previous |
| | - Schengen visas as well as of US, CAN or UK visas |
| - former passports | - if any |
| - completed list of your children | |
| - security questionnaire | |
| - valid health insurance | - please submit the original and one copy |
| | the original has to be signedplease make sure that your insurance explicitly covers all |
| | Schengen States (not only Germany) |
| | https://pakistan.diplo.de/pk-en/service/05-VisaEinreise/6- |
| | health-insurances-seite/1673134 |
| - confirmed flight booking | |
| booking | |
| - documentation of | |
| previous treatment in Pakistan | |
| | |
| - documentation about | - e.g. salary slips, extracts of your bank account covering the |
| your intended treatment | last six months, etc. |
| | - proof of real estate - if any |

Please note that a person accompanying a patient has to apply for a tourist or visit visa and submit the relevant documents.

Airport transit visa

As a Pakistani national you require an airport transit visa (that is a visa for a stay within the transit area of an airport, not leaving the airport).

Please note that a stay in airport transit areas is only possible at the airports in Frankfurt/Main and Munich within 24 hours.

Transit on the same day is possible at

| Hamburg | between 04.30am - 11:30pm |
|--------------------|--|
| Cologne/Bonn | between 04:30am - 11:00pm |
| Düsseldorf | between 06:00am - 09:00pm |
| Berlin Tegel (TXL) | between 06:00am - 11:00pm provided an arriving and departing on a flight operated by Air Berlin with a minimum connection time of 75 minute |

However, as a Pakistani national you do not require an airport transit visa, if

- you have a visa or residence permit of a Schengen country or
- you have a permanent residence permit of Andorra, Canada, Japan, Monaco, San Marino or United States of America or
- you have a visa of Ireland, UK, Romania, Bulgaria, Cyprus, Liechtenstein, Japan, Canada or the United States of America or
- you are a family member of an EU-citizen or
- you hold a Diplomatic passport.

In order to speed up the procedure at the visa counter, you are kindly requested to present the documents exactly **in the same order** as indicated below.

| Required | Additional instructions: |
|-------------------|--------------------------|
| Documents: | |
| | |

| - one application form | - signed by the applicant |
|--|--|
| | - completely filled out by typewriter or |
| | online https://videx.diplo.de/videx/desktop/index.html#start |
| - two passport photos | - not older than six months |
| | no computer print outs constant |
| | - no computer print-outs accepted |
| - valid passport | Passport needs to be valid for three months after the expiry of |
| | the applied visa |
| | - please submit copies of pages 1 - 4 and of previous |
| | - Schengen visas as well as of US, CAN or UK visas |
| - former passports | - if any |
| - valid visa for the | |
| country of final | |
| destination | |
| - company letter | - issued by the company you are working for |
| | - this letter is only necessary if you are travelling officially. |
| | If you are travelling privately, please state the purpose of your trip to the country of your final destination |
| - completed list of your children | |
| - completed list of relatives (including | |
| children) living outside of Pakistan | |
| - security questionnaire | |
| | |
| - valid health insurance | - please submit the original and one copy |
| | the original has to be signedplease make sure that your insurance explicitly covers all |
| | Schengen States (not only Germany) |
| | https://pakistan.diplo.de/pk-en/service/05-VisaEinreise/6-health- |
| | insurances-seite/1673134 |
| - booked and confirmed round-trip ticket | - stating itinerary, departure and arrival times |
| | |
| For applicants at | |
| the Embassy | |
| only: Please provide a | |
| | |

| copy of the appointment confirmation e-mail | - including the provided booking code (e.g. "isla_588207") |
|---|--|
| | |

Student Visa

The numbers of foreign people choosing Germany for their abroad studies are increasingly growing each year. All Pakistani students are likely need to get a German student visa at a German consulate in Pakistan before they can go to Germany to study.

Do You Need a Visa To Study In Germany?

- For studies that last up to 3 months, you need a Schengen visa.
- For studies that last more than 3 months, you need a German national visa

If you enter Germany with a national visa you have to extend your stay by getting a German residence permit for studies at the Foreigner's Office. You should do this while your entry visa is still valid.

The first thing you've got to do is to find out if you need a visa to study in Germany as an international student, and if you do, what type of visa you need to apply for considering the length and nature of your planned studies.

Types of Germany Study Visas

You may be issued a Germany visa for studies for a range of study levels and degrees. This includes undergraduate, exchange, graduate, or postgraduate studies. This also covers participation in a pre-academic measure or in a non-academic German language course.

There are three types of Germany student visas you can apply for:

- **German Student Visa.** This is the standard student visa for international students who have been admitted to a German university and are ready to start their studies at a full-time university program.
- German Student Applicant Visa. You need this visa if you need to be in Germany to apply for university admission in person. This visa doesn't allow you to study in Germany, it's only valid for the university application process.
- **German Language Course Visa.** You need this type of visa to study for a German language course in Germany.

German Student Visa Requirements

The most important requirements during your Germany student visa process are:

Visa Application Documents.

- Duly filled out and signed national visa application form.
- Your valid national passport.
- Two photocopies of your passport.
- Your certificate of birth.
- Your marriage certificate. (If applicable).
- Your child's certificate of birth. (If applicable).
- Your recent passport-style photographs. (Up to 3).
- Photocopies of previous German residence titles. (If applicable).
- Previous Schengen visa.
- Previous German resident permit.
- Proof of Financial Resources "Finanzierungsnachweis". (One of the following)
 - €8640 deposit confirmation at a German blocked bank account.
 - Letter of commitment and evidence of your parent's income records and financial assets.
 - Letter of commitment by a German resident "Verpflichtungserklärung". This letter is taken at the Alien's Registration Office, by the German resident whose going to cover your costs during your studies.
 - Scholarship awarding certificate. It must show the amount of costs it covers.

Bank guarantee. Issued to you by a recognized German bank.

Proof of University Admission.

- Confirmation of admission in studies "Zulassungsbescheid". Issued by a recognized higher education provider in Germany, showing when you're starting your studies and the language of teaching.
- Proof of conditional admission "Bedingter Zulassungsbescheid" and a confirmed intensive course "Intensiv-Sprachkurs". The letter must show you're conditioned and confirmed to participate in an intensive language course before getting the final university admission. The course must last more than 6 months, with not less than 18 hours of lessons in a week.
 - o Proof of conditional university admission.
 - ✓ Letter from "uni-assist".
 - ✓ Confirmation of admission as an applicant.
 - Communication with the university, regarding conditions for final admission.
 - Proof of having paid the language course. Accompanied by a confirmed place in the course. The payment must cover at least 3 first months.
- Confirmation of admission in a university preparatory course "Studienkolleg".
 - o Proof of conditional university admission.
 - ✓ Letter from "uni-assist".
 - ✓ Confirmation of admission as an applicant.
 - Communication with the university, regarding conditions for final admission.
 - o Proof of having been confirmed as a participant in the course.
- Evidence of your earlier education.
 - Original school-leaving certificate.
 - Degree certificate. (If you're entering Master or PhD studies).
- Student Health Insurance.

https://www.studying-in-germany.org/health-insurance-germany-guide/

• University entrance qualification.

https://www.studying-in-germany.org/german-higher-education-entrance-gualification/

Certificate of German or English Language Proficiency.

How to Apply for A German Student Visa?

The German student visa application process can be a confusing process for many international students. The procedures are different from country to country, but you can have a general overview of the main steps you need to go through below.

Here are the steps to apply for a German Student Visa:

- Locate The Closest German Embassy or Consulate. You can use Google
 to search for an embassy or a consulate near you, in your country (or another country
 close to you) to get more information about the requirements and setting up a visa
 appointment. All official German missions in other countries have an official website
 online, along with their physical address and contact information.
- 2. Review The Requirements and Procedures. Once you find the German embassy website, you go to the student visa sections to review all the specific requirements for your country and the procedures to set up a visa appointment. Make sure you carefully review all the information provided (especially the documents you need to have) before you set up a visa appointment.
- 3. **Set Up A Visa Appointment.** When you're ready, you should set up a visa appointment by following the steps described on the official website of the German embassy in your country. In some countries, you should apply for your visa appointment a few weeks ahead of time as that particular embassy could have many visa applications and they could take a longer time to get to you. Timing is very important, sometimes all student visa interview slots can be taken, so make sure you act fast.
- 4. Have All Of The Visa Application Documents Ready. Once you have you your visa appointment date confirmed, you should double-check all of your documents to make sure you have everything together. You can do this yourself and you don't need to pay any outside consultants or agencies to apply for you.
- 5. **Prepare For Your Visa Interview.** You should pay the visa application fee (€60.00 €75.00) and have the payment confirmation with you at the time of your visa interview. This fee is non-refundable if your visa is rejected. You need to verify the exchange rate of your country's currency and pay the exact amount. You should prepare yourself in advance for your interview. Here are some of the most common student visa interview questions and answers. After the interview is done, you will get the official answer whether your visa has been approved or rejected.

When to Apply for a German Student Visa

The best time to apply for a German student visa is immediately after receiving the university letter of admission and securing the necessary funds to live and study in Germany.

This is one of the most important requirements and if you haven't been awarded an official scholarship, you need to provide proof of financial resources through other means such as having the funds deposited in a German blocked account.

Germany Student Visa Processing Time

On average, it takes **up to 25 days** for your German student visa application to be processed. The processing time varies depending on the country and the German embassy you apply at.

All other German visa applications for studies are normally processed within 3 months.

German Student Applicant Visa

A **German student applicant visa** is the visa to apply for if you are planning to go to Germany to apply for university admission in person.

This visa is initially issued for three months, but can be extended for another six months upon your arrival in Germany if necessary.

If in six months you receive the awaited letter of admission in full-time university study program or a university preparatory measure you'll be able to switch into a German student visa or a residence permit for studying.

How to Get Your Student Residence Permit in Germany

- **1. Find your permanent house.** In the first week of your arrival in Germany with a visa for studies, you've to find a permanent accommodation.
- **2. Register at the Resident's Office.** Immediately after this, you've to register such living address at the local Resident's Office. Upon registration, you'll be receiving the confirmation on registration "*Meldebescheinigung*".

Required documents to register in Germany as an international student are:

- Your valid national passport or national ID card. It must show you have a valid visa if you're a visa-regime citizen.
- Rental contract.
- Letter confirming your living address. Issued by your landlord of the place you've rented.
- **3. Enroll in studies.** You have to officially enroll at the university to be able to participate in studies and get access to university resources. This has to be done within the enrollment period, within deadline announced to you in the letter of admission.

This process known as **matriculation** is completed by submitting a list of documents at the student's affairs office "*Studentensekretariat*" of the university where you'll be studying. Additionally, you'll have to pay a semester fee before getting the ID and password and lastly the ID card as a student.

Required documents to enroll in university studies in Germany as an international student are:

- National Passport/national ID Card. It must show you have a valid entry visa for studies if you're a citizen who qualifies for a visa to enter.
- Confirmation of admission in studies.
- **German University Entrance Qualification.** Or, equally recognized qualification, permitting you to start university studies in Germany.
- Recent passport-sized photographs.
- Student Health Insurance.

 $\underline{\text{https://www.studying-in-germany.org/health-insurance-germany-guide/\#foreign-students}}$

Note: The international office "Akademisches Auslandsamt" of your university is the key address where you may get a range of information about your studies and residence requirements

4. Apply for a residence permit for studies. As you've been registered in studies you've to get your visa extension by applying for a residence permit for studies as the local Foreigner's Authority "*Einwohnermeldeamt*".

Required documents to apply for a residence permit for studies in Germany:

- **Duly completed application form for a residence permit.** The original name 'Antrag auf Erteilung eines Aufenthaltstitels'.
- Your national passport/national ID card. It has to show you have a valid entry visa, if you've entered with a visa.

- Documents showing your permanent address in Germany.
- Confirmation of registration.
- Rental contract.
- Letter from landlord confirming your permanent address.
- Recent passport-type photographs.
- Proof of financial subsistence. (Send the same evidence you've provided when applied for the visa).
- Proof of being admitted in studies. (e.g. certificate of enrollment, confirmation of admission, or evidence of conditional admission in studies.)
- Money to pay the application fee. The cost of applying is 56-100 euros for first-time applications, 49-96 euros for an extension of the residence permit. For Turkish people it's 28.8 euros.

List of health insurance companies

Complying with the Schengen requirements.

The following insurance companies offer travel health insurance valid for the Schengen states covering a minimum amount of **30,000 Euros** for medical treatment and home repatriation in case of illness or death. Please ensure that your insurance policy explicitly covers all Schengen States (not only Germany).

Senior Pakistani citizens (over 75) cannot be insured by the below mentioned insurances. However, they can obtain a travel health insurance e.g. through their relatives, friends or business partners in Germany offered by various German insurance companies.

Please ensure that your electronically issued insurance policy covers all Schengen States and says so (not only Germany).

(Update: December 2016)

- Adamjee Insurance Company Ltd.
- Asia Insurance Co Ltd
- Askari General Insurance Company Ltd
- Atlas Insurance
- CHUBB Insurance Company Ltd. (formerly ACE Insurance Ltd.)
- CICL (Century Insurance Company Ltd)
- Continental Insurance Company Ltd.
- Crescent Star Insurance Limited

- East West Insurance Company Ltd
- EFU General
- Habib Insurance Company Ltd.
- IGI
- Jubilee General Insurance Co. Ltd
- PICIC (Pakistan Industrial Credit Investment Corporation)
- Premier Insurance Limited
- Pak-Qatar General Takaful Ltd
- Shaheen Insurance
- Sindh Insurance
- SPI Insurance Company Ltd (formerly Saudi Pak)
- TPL Direct Insurance Ltd
- UBL Insurers Ltd
- UIC (United Insurance Company)
- Universal Insurance Co. Ltd